

INDIVIDUALIZED HOME INSTRUCTION PLAN (IHIP)

Date: \_\_\_\_\_

Pupil's Name: \_\_\_\_\_ Age: \_\_\_\_\_ Grade: \_\_\_\_\_

Date Of Birth: \_\_\_\_\_ Phone: House \_\_\_\_\_ Cell: \_\_\_\_\_

Parents/Guardians Name: \_\_\_\_\_ PO Box: \_\_\_\_\_

Address: \_\_\_\_\_

E-mail: \_\_\_\_\_

*If applicable (if instructor is other than the parent):*

Name of Tutor: \_\_\_\_\_ Phone: \_\_\_\_\_

Address of Tutor: \_\_\_\_\_

Period for which home instruction is requested:

Begin: \_\_\_\_\_ End: \_\_\_\_\_

**DATES FOR SUBMITTAL OF QUARTERLY REPORTS:**

**NOTE** Please keep dates within the standard school year September - June

\_\_\_\_/\_\_\_\_/\_\_\_\_ 1<sup>ST</sup> QUARTER

\_\_\_\_/\_\_\_\_/\_\_\_\_ 3<sup>RD</sup> QUARTER

\_\_\_\_/\_\_\_\_/\_\_\_\_ 2<sup>ND</sup> QUARTER

\_\_\_\_/\_\_\_\_/\_\_\_\_ 4<sup>TH</sup> QUARTER

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Director of Curriculum and Instruction

Please attach the following and return to Letchworth Central School  
Attention: Julie Pernesky, Director of Curriculum and Instruction, 5550 School Rd., Gainesville, NY 14066:

- This form
- Syllabi (copy of table of contents or scope and sequence of textbook is sufficient), curriculum materials, textbook or plan of instruction for each subject.

**End Of Year Evaluation plan** We request that you inform us of your plan no later than at the filing of the third quarter report. Should you wish to have Letchworth purchase the end of year assessment for you at your expense or have us administer the assessment, you may complete the following now and submit it with the IHIP document.

For your end of year evaluation we must have:

- ◆ The name of person who will complete end of year standardized testing (or narrative evaluation for grades 1-3 and no more than alternate years for grades 4-8). Standardized testing must be completed yearly for students in grades 9-12. The evaluation, either by narrative or by standardized test, is recommended to be completed or administered by a certified teacher or a teacher in a public or non-public school, a peer evaluation group, or other person **with** the superintendent's consent before the evaluation is completed.
- ◆ Title of test to be used (if standardized testing will be used as the annual assessment) \_\_\_\_\_.

If you wish for us to order this test for you please check below. We will contact you with the cost of the exam.

[ ] I wish for Letchworth CS to order a copy of the testing instrument of my choice. I understand that **I will be billed** for the cost.

[ ] I wish for Letchworth CS personnel to administer the end of year testing instrument at no cost to me.

INSTRUCTION REQUIRED

Listed below are the subjects of instruction required of students in grades one through six, seven & eight, and nine through twelve. The page that follows is provided as a model to assist you to develop your individualized home instruction plan. **A separate page should be used for each subject taught.** Copies of these pages can be used as a part of the required quarterly report.

<b>Subjects Grades K - 6</b>	<b>Subjects Grades 7 - 8</b>	<b>Units</b>	<b>Subjects Grades 9 - 12</b>	<b>Units</b>
Math	English	2	SEE ATTACHED:	
Reading	History/Geography	2	Diploma	
Spelling	Science	2	Requirements	
Writing	Math	2		
English Language	Physical Education	Regularly		
Geography	Health	Regularly		
U.S. History	Art	½		
Science	Music	½		
Health	Practical Arts	Regularly		
Music	Library Skills	Regularly		
Visual Arts	NYS History /			
Physical Education	U.S. Constitution			
See Other	See Other		See Other	
Requirements listed below	Requirements listed below		Requirements listed below	

**OTHER REQUIREMENTS (GRADES 1 - 12)**

**Patriotism/Citizenship**

**Alcohol/Drugs/Tobacco**

**Bicycle/Highway Safety**

**Fire & Arson Prevention Safety**

Total number of hours of instruction yearly must equal:

900 hours for Grades 1 - 6

990 hours for Grades 7 - 12

# Summary of Diploma Requirements for Students Who First Enter Grade 9 in 2011

<http://www.p12.nysed.gov/ciai/gradreq/2011gradreqdetails.html>

## **LOCAL DIPLOMA**

The following local diploma options are available for students who first enter grade 9 in September 2011:

- Students with disabilities who score 55-64 on any of the required Regents examinations may earn a local diploma.
- Students who successfully appeal two Regents Examinations scores within three points of the 65 passing score and who meet the other requirements of the appeals process specified in CR 100.5(d)(7) will earn a local diploma.

## **REGENTS DIPLOMA**

**Total Number of Units of Credit: 22**

**English Language Arts** - 4 units

**Social Studies** - 4 units - (including 1 unit of American history, ½ unit of Participation In Government, and ½ unit of Economics)

**Mathematics**-3 units (may include or Integrated Algebra, Geometry, and Algebra 2/Trigonometry or Mathematics A\* and Mathematics B\*)

**Science** - 3 units - (including at least one course in life science, one in physical science, and third in either life sciences or physical science)

**Health** - ½ unit

**The Arts** - 1 unit - (including dance, music, theatre, and/or visual arts)

**Languages Other Than English\*\*** - 1 unit

**Physical Education** - 2 units

**Sequence Courses or Electives** - 3½ units

*Mathematics, Science, and Technology (MST):* A commencement-level course in technology education may be used as the third unit of credit in science or mathematics, but not both. Also, students may meet the learning standards in technology either in a technology education course or through an integrated course combining technology with mathematics and/or science.

**Examinations: 5**

Students must pass Regents examinations as follows:

- Comprehensive English
- Global History and Geography
- United States History and Government
- One in Mathematics (Integrated Algebra, Geometry, Algebra 2/Trigonometry, Mathematics A\* or Mathematics B\*); **and**
- One (1) in Science.

*Alternative Assessments* approved by the commissioner pursuant to section 100.2(f) of Part 100 may be used in place of the required State assessments.

*Local Additions to State Requirements for the Diploma*  
School districts may establish diploma requirements in addition to those required by Part 100 of the Commissioner's Regulations.

Students who successfully appeal one Regents Examinations scores within three points of the 65 passing score and who meet the other requirements of the appeals process specified in CR 100.5(d)(7) will earn a Regents diploma.

\*\* A student identified as having a disability which adversely affects the ability to learn a language may be exempted from the LOTE requirements if the student's individualized education program states that such requirements are not appropriate.

## **REGENTS DIPLOMA WITH ADVANCED DESIGNATION**

**Total Number of Units of Credit: 22**

**English Language Arts** - 4 units

**Social Studies** - 4 units (including 1 unit of American History, ½ unit of Participation In Government, and ½ unit of economics)

**Mathematics**- 3 units (including Integrated Algebra, Geometry, and Algebra 2/Trigonometry or Mathematics A\* and Mathematics B\*);

**Science** - 3 units (including at least one course in life science, one in physical science, and a third in either life sciences or physical science)

**Health** - ½ unit

**The Arts** - 1 unit (including dance, music, theatre, or visual arts)

**Languages Other Than English\*\*** - 1 unit(plus an additional 2 LOTE units or a five- unit sequence in Career and Technical Education, or a five-unit sequence in the Arts).

**Physical Education** - 2 units

**Sequence Courses or Electives** - 3½ units

*Mathematics, Science, and Technology (MST):* A commencement-level course in technology education may be used as the third unit of credit in science or mathematics, but not both. Also, students may meet the learning standards in technology either in a technology

education course or through an integrated course combining technology with mathematics and/or science.

**Examinations: 7, 8, or 9**

Students must pass Regents examinations as follows:

- Comprehensive English
- United States History and Government
- Global History and Geography
- Students **graduating** beginning with the 2011-12 school year and thereafter, regardless of cohort, who passes any of the following 2 or 3 mathematics examination combinations will have met the mathematics assessment requirements for a Regents Diploma with Advanced Designation
- Two examination combination. A student must pass:
  - (1) Mathematics A and Mathematics B, or
  - (2) Mathematics A and Algebra 2/Trigonometry, or
  - (3) Mathematics B and Integrated Algebra;
- Three examination combination. A student must pass:
  - (1) Mathematics A, Geometry and Algebra 2/Trigonometry, or
  - (2) Integrated Algebra, Geometry and Mathematics B, or
  - (3) Integrated Algebra, Geometry and Algebra 2/Trigonometry

- Two (2) in Science (at least one in life science and at least one in physical science); and
- Language Other Than English (Regents Comprehensive Examination or if no Regents Examination is available a locally developed Checkpoint B examination) unless exempt through IEP or using a five-unit sequence substitution provision.

*Alternative Assessments* approved by the commissioner pursuant to section 100.2(f) of Part 100 may be used in place of the required State assessments.

\*Students may take these examinations to meet diploma requirements while they are still being administered. These examinations are being phased out as follows:

Last administration of the Regents Examinations in Mathematics A is January 2009.

Last administration of the Regents Examinations in Mathematics B is June 2010.

\*\* A student identified as having a disability which adversely affects the ability to learn a language may be exempted from the LOTE requirements if the student's individualized education program states that such requirements are not appropriate.

These pages highlight high school diploma requirements. Please see Section 100.5 of the Commissioner's Regulations for complete information including alternatives for fulfilling the diploma requirements: <http://www.p12.nysed.gov/part100/>

Questions on specific topics can be directed to the Curriculum and Instruction Office email at address: [emscgradreq@mail.nysed.gov](mailto:emscgradreq@mail.nysed.gov) or [emscurric@mail.nysed.gov](mailto:emscurric@mail.nysed.gov).

Last Updated: November 15, 2011

<http://www.p12.nysed.gov/ciai/gradreq/2011gradreqdetails.html>

Name: \_\_\_\_\_

School Year: \_\_\_\_\_

Grade Level: \_\_\_\_\_

**REPORT FOR Q#** \_\_\_\_\_

<b>Plan of Instruction</b>	<b>Materials / Evaluation</b>	/ # of Days Absent	/ Hours of Instruct	/ % of Content Covered	/ Numeric Grade (No A,B,C).
Content Area: (List the subject)					
1 <sup>st</sup> Quarter					
2 <sup>nd</sup> Quarter					
3 <sup>rd</sup> Quarter					
4 <sup>th</sup> Quarter					

Name: \_\_\_\_\_

School Year: \_\_\_\_\_

Grade Level: \_\_\_\_\_

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Content Area: (List the subject)					
1 <sup>st</sup> Quarter					
2 <sup>nd</sup> Quarter					
3 <sup>rd</sup> Quarter					
4 <sup>th</sup> Quarter					